



Clermont County Public Health

Prevent. Promote. Protect.

**Household Sewage Treatment System
Service Provider Selection**

Date: _____

Site Address: _____

System Type: _____

Service Provider: _____

We, the undersigned, have read and understand the Board of Health requirements for operation and maintenance of an advanced technology sewage treatment system that are printed on the reverse side of this form.

Homeowner Name: _____

Homeowner Signature: _____

Service Provider Signature: _____

ADVANCED TECHNOLOGY MAINTENANCE AND SERVICE PROVIDER REGULATION

Section I: Required service contracts for advanced technology Household Sewage Treatment Systems (HSTS).

- 1.1 An advanced technology HSTS shall be defined as any system permitted under OAC 3701-29-20 (B) including, but not limited to, systems that use pre-treatment, and/or timed dosing as part of the treatment process.
- 1.2 All advanced technology HSTS must be under a service contract with a service provider registered with the Clermont County General Health District. Homeowners with advanced systems will receive a mailing from the Health District each January requesting the name of the Service Provider and length of the service contract. If this information is not received by February, 28 each year the system will be scheduled for a Basic System Assessment and non-compliance proceedings will be initiated.
- 1.3 Before the variance application is accepted the homeowner must choose the type of system they want to use for their home, who the initial service provider will be for the system and submit a copy of the signed contract for Health District files.

Section II: Household sewage treatment system operation and maintenance provider registration.

- 1.1 The Health Commissioner shall maintain a register of all persons/entities engaged in or intending to engage in the operation and maintenance of a HSTS.
- 1.2 Any person/entity that desires to operate and maintain a HSTS in Clermont County shall make application to the Health Commissioner on a form provided by the Health Commissioner to have their name placed on the register for those engaged in the operation and maintenance of a HSTS. The application form shall contain the name and address of the person/entity making application and any other such information as the Health Commissioner determines will reasonably aid in the administration and enforcement of these regulations.
- 1.3 All persons/entities must register every calendar year in which they desire to operate and maintain HSTS in Clermont County and pay a \$100.00 registration fee annually. All HSTS service provider registrations shall expire on December 31 of each calendar year. Homeowners that have a service contract for their system will not be required to pay BSA fees. Service Providers will be charged \$15.00 annually for each system they operate and maintain and a list of these systems must be provided at the time of registration. New systems added between registration periods will be paid for when the service contract information is submitted to the Health District.
- 1.4 A service provider registration shall be given to all applicants that meet the bond requirements set forth in regulation 2-90, this regulation, and pay the established fee.
- 1.5 To qualify as an advanced technology service provider the registrant shall meet the following requirements:
 - A. Receive routine training from the manufacturer/distributor for all types of pretreatment devices that the registrant intends to operate and maintain. Proof of training will be required and kept in the registrants file.
 - B. Registrant shall attend training from the Health District or other source approved by the Health Commissioner for nonproprietary system components. Proof of this training will be required and kept in the registrants file.
 - C. Each Service Provider agrees to provide at least an annual service contract for each HSTS they operate and maintain. Each HSTS under contract with the provider must be inspected a minimum of two (2) times per calendar year and a copy of the inspection report faxed or mailed to the Health District to be kept in the permanent file for that system. Failure to do this will result in an inspection by Health District staff and a reinspection fee charged to the service provider at the current rate for HSTS
 - D. An HSTS that is equipped with telemetry is only required to be inspected once annually as long as the following applies:
 - The telemetry provides a comprehensive oversight of the system on a daily basis.
 - The Health District has access to all information gathered through the telemetry service as well as a copy of each annual inspection report.
- 1.6 A minimum of 50% of all systems under contract with each service provider will be inspected by Health District staff during each registration year. If more than 15% (or a minimum of 2) of the systems under contract with a given service provider are found to be failing when inspected by Health District staff, the service provider will be placed on probation for one year and required to appear before the Board of Health. If the percentage of systems failing during the probationary year is not reduced below acceptable limits, the service provider will be required to appear before the Board of Health a second time and their registration could be revoked for a period of up to five (5) years.
- 1.7 A homeowner who desires to operate and maintain their own advanced technology system must meet all the above requirements, but will be exempt from the registration fee. Homeowners who operate and maintain their own HSTS shall pay routine Basic System Assessment and reinspection fees, but are not subject to the annual \$15.00 operation and maintenance described in item 1.3.